



POST OF EXECUTIVE (FINANCE) - GRADE III CLASS III

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications & Experience
 - A fully qualified member of Institute of Chartered Accountants of Sri Lanka (ICASL) with a minimum 5 years of experience in a Finance Department of a reputed bank or a financial institution.
 - A degree in Finance/Accountancy/Commerce/Business/Public Administration/Mathematics from a university recognized by the University Grants Commission of Sri Lanka will be an added qualification.
3. Age Limit
Below 45 years (No age limit for internal candidates)

Roles and Responsibilities

- Submission of compliance reports to the regulatory authorities
- Finalization of Annual Accounts
- Preparation of budget, monitoring of Action Plan and submission of periodical management information

Other Skills and Competencies

- Sound knowledge in SLFRS, especially on financial instruments / loan impairment
- Hands-on experience in taxation and preparation of monthly, quarterly and annual tax computations
- Knowledge in Risk and Governance practices
- Should possess well developed interpersonal and management skills to liaise effectively at all levels of management
- Should also possess a proven track record and be a team player and have the ability to work in a computerized environment.
- Commitment to deadlines is essential

Terms of employment

- This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 62,060 – 81,660
980 X 20

The initial monthly gross salary will be Rs.148,234/- approximately with attractive Fringe Benefits



POST OF ASST. DEALER - GRADE IV

This position is to execute dealing transactions in Listed Equities/Fixed Income Securities/ Foreign Exchange (FX) to enhance the profitability and to minimize the market risk exposure of the Bank.

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka
2. Educational / Professional Qualifications
 - Should have passed the GCE (O/L) Examination in one sitting in 06 subjects with 05 Credit Passes including Sinhala Language / Tamil Language, Mathematics and English
 - AND
 - GCE (A/L) Examination with 03 Passes in one sitting (excluding General English, General Knowledge and General Information Technology)
 - AND
 - Bachelor's Degree in Management/ Mathematics/ Accounting/ Finance/ Economics/ Statistics from a UGC recognized university or passed finalist of the Chartered Institute of Management Accountants (CIMA)/Institute of Chartered Accountants of Sri Lanka (ICASL)/The Association of Chartered Certified Accountants (ACCA)/ Chartered Financial Analyst (CFA)
 - WITH
 - Dealing Certificate offered by the Central Bank of Sri Lanka or any other equivalent qualification accepted by the Central Bank of Sri Lanka
3. Experience
Minimum 2 years experience either in dealing of listed Equities / Fixed Income Securities / Foreign Exchange or in Treasury Operations at a Bank/Primary Dealer Company/Stock Broking Firm
AND
Should possess up to date working knowledge in Bloomberg & Reuters
4. Age Limit
Below 35 years
The applicants should possess excellent communication skills in English.

Roles & Responsibilities

- Execute dealing in listed equity shares/fixed income securities/foreign exchange within Board approved Risk Limits
- Assist the Executive Dealer to manage the investment and trading portfolios of the Bank
- Market Monitoring and valuation of equities/securities for dealing and managing risk
- Adhere to the Treasury Code of Conduct at all time

Terms of Employment

This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 54,635-69,635/-
(750x 20)

The initial monthly gross salary will be Rs. 138,432/ - (approximately) and Dealer Allowance applicable to Asst. Dealer

The applicants selected for the above posts will enjoy fringe benefits of medical assistance scheme, housing loan/ other staff loans at concessionary rates of interest, superannuation scheme with both provident fund and ETF benefits and non-contributory pension scheme.

SUBMISSION OF APPLICATIONS

Applicants must use our standard application form which is available in the National Savings Bank Website www.nsb.lk. Applications should be sent under Registered Cover to reach the undersigned on or before 10.10.2022. An applicant cannot use any other channel in forwarding the application.

Photocopies of the educational/professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

Any form of canvassing will lead to immediate disqualification and the Bank reserves the right to call only the short-listed candidates.

The post applied for should be stated on the top left hand corner of the envelope.

Deputy General Manager (HRD)

**HRD Division,
National Savings Bank,
Head Office,
Colombo 3.**



Call Centre - 0112 379 379
www.nsb.lk
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